



ITEM	WELCOME AND INTRODUCTIONS
1.00	<p>Present – DCC: Kirsten Harper (Chair); Stuart Cameron; Bev Anderson; Ree Rolph; Hannah Renton; Gayle Bell; Alexander Coull; Jacquie Bell; Bea Taylor; Catherine Acton</p> <p>ELC – Norman Hampshire; Donna Collins</p> <p>Attending – Members of the public: Jo Waddell (Dunbar Traders Assoc.); Esther Hughes; Peter McDonagh; One other.</p> <p>Apologies – John Robertson, Lyn Jardine</p>
2.00	<p>DECLARATIONS OF INTEREST</p> <p>Call for Councillors declaring an interest in matters to be discussed: Alexander Coull asked that it be noted that he would abstain from any discussion relating to Hallhill Ltd. and DCDHT (Dunbar Community Development and Heritage Trust)</p>
3.00	<p>MINUTES OF LAST MEETING – 20th April, 2026</p>
3.01	<p>Amendments: None</p>
3.02	<p>Adoption</p> <ul style="list-style-type: none">• Proposed – Jacquie Bell• Seconded – Ree Rolph
4.00	<p>ELC COUNCILLOR REPORTS</p>
4.01	<p>Cllr Norman Hampshire</p> <p>Action Update and Matters Arising:</p> <p>i. Road safety issues: Norman had spoken to Morag Haddow, Senior Roads Officer, ELC. Concerns were noted. In particular there could be changes to improve safety at the road leading to the Masonic Lodge and The Sycamores. More work would be needed to investigate safety improvements at West Port/High Street roundabout. (See also 8.02)</p> <p>Ongoing (NH)</p> <p>ii. East Beach/Lamer Street update: Progression includes the possibility of the installation of a strengthened route to the East Beach from Lamer Street to allow heavy plant to access the base of the sea wall. Heavy block would be put in place to protect the wall from heavy seas. A design that would evidence a feasible outcome is needed in order to secure the necessary Marine License, following which funding could be sought. (https://www.gov.scot/collections/marine-licensing-and-consent/). It was likely that the roadway would be closed to traffic for a considerable time.</p> <p>Ongoing (NH)</p> <p>iii. Queen’s Road Wall: Norman recognised this was a long, ongoing concern that residents raised with him on a regular basis. It was approximately 1 year to 18 months since the wall had been examined by Building Control and found not to be at imminent risk of collapse, therefore there would be no action taken by ELC to repair the wall. Discussions were</p>

	<p>ongoing with the owners of the wall, responsible for repairs, however progress was slow. Jacquie B had also recently received similar information from Building Control. Norman was in no doubt that concerns would be raised with him again, and he would keep DCC up to date on any change. Meantime, DCC agreed no further action to be taken at this time. Item closed.</p> <p>iv. Wheelie Bins, Lawson Court: Residents in Lawson Court had drawn attention to wheelie bins from a West Port business being stored in the courtyard. They felt that space there was already tight and the residents were also concerned about this setting a precedent. Norman H had checked with relevant departments, and reported that the bin area for the business concerned was very restricted and keeping wheelie bins on West Port was best avoided. He suggested that the bins continue to be stored in Lawson Court as a compromise, goodwill position. Item closed</p>
4.02	Cllr Lynn Jardine: Lyn was unable to attend the meeting.
4.03	<p>Cllr Donna Collins Action Update and Matters Arising:</p> <p>i. Hospital Road Closure signs – Donna had discussed the issues raised at last month’s meeting with Taylor Wimpey who had agreed to put signs in place. To be monitored (DCC/DC)</p> <p>ii. Heavy vehicles – a sub-contractor for Taylor Wimpey had been unaware of the restrictions on routes, including School Brae to Eweford. They have now been informed of this, and the need to stay within speed restrictions. To be monitored (DCC/DC)</p> <p>iii. Changing Places Toilet, Dunbar Leisure Pool – progress had reached the stage of submissions from CPT installation contractors. Monthly updates to ELC and Enjoy Leisure were to be provided by relevant bodies involved i.e. architect/engineers/design team. Ongoing (DC)</p> <p>Donna further confirmed that DCC involvement in this matter had ended. Given this, it was unanimously agreed that Pippa Swan would no longer be a co-opted member of DCC. Item closed</p>
4.04	<p>Questions/Concerns to Councillors: Norman and Donna noted the following concerns to action:</p> <p>i. Fly tipping had been reported at the Masonic Lodge area, in the drop gap bordering Belhaven Road. Incidence of flood water sitting there was also reported.</p> <p>ii. The white line markings on Eweford Road to Yosemite Park are faded and need repainted.</p> <p>iii. Reports of speeding in the lay-by at Deer Park Cemetery – a request for 20 mph signs to be added at each end of the lay-by.</p> <p>iv. Bus Shelters, Gala Green – there had been a request for bus shelters to be installed on Gala Green, both sides, but particularly East bound. Given there is no town service and this is the nearest bus stop for a large number of household, the need for a shelter is heightened.</p> <p>v. High Street Bus Shelters – in need of refurbishment, particularly East bound. The condition does not present a favourable image or offer much shelter.</p>

5.00	TREASURER'S REPORT																																																																
5.01	<p>Dunbar Community Council Finance Report – April 2026</p> <p>General Account:</p> <ul style="list-style-type: none"> ● The bank statement balance at the end of April was: £131,307.86 ● The restricted funds held within the General Account at the end of the month were – <ul style="list-style-type: none"> Dunbar Against Litter - £1,965.67 Community Windpower - £116,270.43 Local priorities - £11,396.54 <p>Total Restricted funds: <u>£129,152.64</u></p> <ul style="list-style-type: none"> ● The unrestricted funds held within the general account were, at the month end: <u>Total unrestricted funds: £1675.22</u> <p>There were 2 grants paid out in April: Dunbar United: £614.00 (CBF) Art Route: £2500.00 (CBF)</p> <p>Civic Week Account: The bank balance at the month end was £4525.60</p> <p>Christmas Lights Account: The bank balance at the month end was £19045.33</p> <p>Local Priorities: Committed or under review: £10178 Local Priorities remaining as of April meeting to be carried over to 26/27: £668.00 Money from ELC for 26/27 paid in in April: £9440 New annual fund: £10108</p> <table border="1" data-bbox="293 1379 1155 1995"> <thead> <tr> <th>Local Priority Grant Applications</th> <th>Amount</th> <th>Review</th> <th>Awarded</th> </tr> </thead> <tbody> <tr> <td>Dunbar Magazines Distribution</td> <td>370</td> <td>April</td> <td>Awarded</td> </tr> <tr> <td>High Street Regeneration Room H</td> <td>190</td> <td>April</td> <td>Awarded</td> </tr> <tr> <td>Dunbar Community Bakery</td> <td>500</td> <td>July</td> <td>Awarded</td> </tr> <tr> <td>Dunbar Day Centre</td> <td>1661</td> <td>Sep</td> <td>Awarded</td> </tr> <tr> <td>Dunbar Civic Week</td> <td>2000</td> <td>Sep</td> <td>Awarded</td> </tr> <tr> <td>Dunbar Christmas Lights</td> <td>2000</td> <td>Sep</td> <td>Awarded</td> </tr> <tr> <td>DGS association</td> <td>500</td> <td>Nov</td> <td>Awarded</td> </tr> <tr> <td>Carers of East Lothian</td> <td>400</td> <td>Dec</td> <td>Awarded</td> </tr> <tr> <td>Kindred</td> <td>115</td> <td>Jan</td> <td>Committed</td> </tr> <tr> <td>Town of Culture</td> <td>500</td> <td>Feb</td> <td>Awarded</td> </tr> <tr> <td>Dunbar Writers group</td> <td>267</td> <td>Feb</td> <td>Awarded</td> </tr> <tr> <td>Dunbar Day Centre</td> <td>640</td> <td>April</td> <td>Awarded</td> </tr> <tr> <td>Administration</td> <td>1013</td> <td>Throughout year</td> <td>Awarded</td> </tr> <tr> <td>Kindred</td> <td>562</td> <td>April</td> <td>Committed</td> </tr> <tr> <td>Total</td> <td>10718</td> <td></td> <td></td> </tr> </tbody> </table>	Local Priority Grant Applications	Amount	Review	Awarded	Dunbar Magazines Distribution	370	April	Awarded	High Street Regeneration Room H	190	April	Awarded	Dunbar Community Bakery	500	July	Awarded	Dunbar Day Centre	1661	Sep	Awarded	Dunbar Civic Week	2000	Sep	Awarded	Dunbar Christmas Lights	2000	Sep	Awarded	DGS association	500	Nov	Awarded	Carers of East Lothian	400	Dec	Awarded	Kindred	115	Jan	Committed	Town of Culture	500	Feb	Awarded	Dunbar Writers group	267	Feb	Awarded	Dunbar Day Centre	640	April	Awarded	Administration	1013	Throughout year	Awarded	Kindred	562	April	Committed	Total	10718		
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5.02	Finance Matters arising/Questions: It was noted that the change in the																																																																

	independent qualified accountant, who had signed off the annual accounts, needs to be recorded. The annual accounts were generally ratified by the full council in draft form before being submitted to ELC. This would be rectified at the next meeting. (KH/HR)
5.03	Grant Applications: Local Priority Fund 1 st Dunbar Guides - £500 Community Benefit Fund – Several applications to be discussed <i>(Note: Funding request from Community Benefit Fund – to be discussed in private session following conclusion of Ordinary Meeting OR, at the discretion of the Chair, at a separately convened meeting)</i>
6.00	MATTERS TO ACTION
6.01	Response to letter to Chief Inspector Ben Leathes: There had been no response. It was agreed to pursue the need for increased police presence in Dunbar and surrounding area by contacting the newly re-elected MSP, Paul McLennan, and the seven Regional MSPs for Edinburgh and Lothian East to highlight the content of the letter to CI Leathes. (Ongoing CA)
6.02	Comments/Questions for next CAPP Meeting on 11 th June, 2026: The representative/s were asked to highlight the amount of speeding vehicles in the town. (Ongoing SC/CA)
6.03	Community Resilience: 1) DCC had received detailed, extensive correspondence from Scott Kennedy, Team Manager Emergency Planning and Resilience Protective Services Communities East Lothian Council with regard to updating the contact details and plan for Dunbar. 2) The plan was to be updated. Bleachingfield Centre was identified by ELC as the hub for Dunbar. 3) Steve McKinlay was to be approached regarding a possible storage space for DCC in Bleachingfield, especially in regard to items for emergency contingencies. (Ongoing AC/KH)
6.04	Promotion of DCC – formation of Sub Committee: The sub committee would consist of Ree R, Gayle B, Kirsten H and Bev A. The SC would meet to look at options for a new website and other actions, to be considered by the full council. A time frame was not set. (Ongoing as listed).
6.05	Grant Application Overhaul: The applications for the LPG and CBF were no longer considered informative or user friendly enough. These would be adjusted to improve these areas. A time frame was not set (Ongoing BA/HR)
6.06	Redesign of Website: Ree R to lead on this. See 6.04
6.07	DCC Awards: The awards were to be presented at the Heart of Dunbar Festival event on 15 th August. Advertising for nominations was needed soon, on Facebook and DCC website. There was to be no DCC meeting in July, therefore June would need to be the deadline for nominations, voting take place in July, with as many DCC councillors as were available. This allowed time for the recipients' names to be added to the awards prior to presentation. The cups were currently in a glass fronted case at Hallhill Sports Centre. The sport centre were keen that they be relocated to allow them to use the case. The suggestion was that a better option would be that the cups be held in the Town House, possibly within a display cabinet. This needed to be requested. (Ongoing SC/CA)
6.08	Community Benefit Subsidised Lease Policy: The report was approved by

	<p>Cabinet, ELC, on 12th May. https://www.eastlothian.gov.uk/meetings/meeting/17480/cabinet (item 4)</p> <p>The policy document is detailed and includes: Appendix 1: Community Benefit Subsidised Lease Policy Appendix 2: Community Benefit Statement Form Appendix 3: Business Case Evaluation Criteria</p> <p>Dunbar Town House was included in the buildings identified as a possible lease opportunity. Ree R had a list of Town House users and it was agreed that he contact these and any other parties that might be interested in looking at options. Ree was to contact the Architectural Heritage Society about funding for a feasibility study for community ownership. (Ongoing RR)</p>
7.00	PLANNING, ROADS AND LICENSING
7.01	<p>Application 26/00438/P—Land East of McDonalds, Spott Road. Erection of bakery/coffee shop (Class 3) with outdoor seating, drive thru facilities and associated works: Alexander and Jacquie had noted some concerns, including road access and paths, bio-diversity and drainage. JB will draft a response on all matters except drainage, which Alexander will produce. (Ongoing JB/AC)</p>
7.02	<p>ECU00005089 – Fred Olsen Repower. Was at Planning Committee on 5th May. ELC will be objecting to the application as it stands. Jacquie B can forward the video of the meeting to anyone interested.</p>
7.03	<p>25/00947/P Park and Ride – The Officer Report had needed to be rewritten as Community Council comments had not been included. Donna Collins had called it in for Planning Committee on June 2nd. (ongoing, JB)</p>
7.04	<p>Purple structure at Hallhill 26/00468/P – Section 42 application to vary Condition 1 of Planning Permission 22/01380/P to extend the temporary time period for the siting of containers for sports training facility for a further 60 months. Team East Lothian AC: General support and recognition that the facility was well used. The majority of DCC members had no objection to the 60 month extension. (Item closed)</p>
7.05	<p>Berwick Bank: JB asked that it be noted that protests had taken place and e-action (editable email in opposition) were planned in response to the developers making a variation to their proposal. (No other action)</p>
7.06	<p>West Barns Mains Data Centre: JB reported that ELC had asked for an Environmental Impact Assessment as they considered this necessary. There were concerns about the size of the development and the risk of noise pollution, and the amount of energy and water usage. The developer, Ken Ross (Thistle Sands Data Ltd), had promised consultation events locally. Jacquie B would continue to monitor and update DCC and asked DCC members to be alert to notice of any such events. (Ongoing, All)</p>
7.07	<p>Unified Statements: There had been no definitive decision taken by DCC as to which statement to support. The East Lothian Unified Statement was to be brought back to another AELCC meeting. (Ongoing KH)</p>
8.00	REPORTS/MINUTES/UPDATES
8.01	<p>Viridor: Jacquie B had attended the meeting at Viridor, Oxwellmains on 28th April. She had circulated the minutes to DCC members – there were no questions. The next meeting is Tuesday 21st July, Jacquie to attend. (No other action)</p>

8.02	AELCC: A meeting had been held on 27 th April, with Kirsten H representing DCC. The minutes were awaited. (Item closed)
8.03	Navigating Blue Health Survey: The team from Greenspace Scotland, the University of Edinburgh and Public Health Scotland, were looking for community groups in the Forth region to help test some exciting new tools and put Scotland on the map for blue health research. They had created a short online expression of interest form. Jacquie had circulated the letter with the link included and a community brief attached. Any DCC member interested could make direct contact. https://app.maptionnaire.com/q/6em4mpd87k3a (No other action)
8.04	John Muir Country Park: Jacquie B held on circulated her report of the meeting held on 21 st April. Jenny Hargreaves, Team Manager – Countryside, Landscape & Countryside, ELC had circulated the JMCP Management Plan 2026 working document ahead of the meeting. The next meeting of JMCPAG is 20th October. (No other action)
8.05	CAPP: The Police Report for April/May had been circulated. (Also see item 6.02)
8.06	Flood Risk Management Phase 1 Consultation: Alexander contacted Peter Finnie, Public Affairs, SEPA regarding the Flood Risk Management Phase 1 Consultation 2026 and also took the opportunity to update Dunbar Community Council's primary contact details for Flood Risk etc. He provided the Consultation response he had submitted on behalf of Dunbar Community Council. Copies of the consultation and response are available from Alexander or the secretary on request. (Item closed)
9.00	DCC and COMMUNITY PROJECTS/GROUPS
9.01	Heart of Dunbar Festival: Progress is underway. (Ongoing GB/BA)
9.02	Good Neighbour Gang – First Aid Course: Places remained available. The information had been posted to Facebook. Interested persons to contact Stuart C. who will liaise with Pam Shields (Ongoing SC)
10.00	AOB
10.01	Safer Routes to School: Mr Maddox had updated the Secretary on the items he raised regarding road safety in the town. He remained concerned that road safety awareness was an ongoing concern with pupils and parents/carers. Jacquie B felt there would be a Road Safety Plan/strategy within the school. Catherine A suggested, in view of the upcoming school holiday, that it might be timely to gather all concerned parties together (e.g. to include police, school/education representatives, parent council, DCC). It was felt the timescale and commitments would be a barrier to this. A meeting with Morag Haddow to look at the situation and find out what was already in place was the alternative. (Ongoing KH)
10.02	Safety at Pump Track: The path/cycle way leading to the pump track in Lochend Woods was being used by vehicles, including motorcycles. This had been reported. Bollards seem to be stored at the site but they and other safety measures are to be installed during the summer holidays. In the interim signage has been erected to advise that there should be no parking in the area and that the path is closed to motorised vehicles. Incidents witnessed should be reported and this would be mentioned at the next CAPP meeting. (SC/CA)
10.03	Winterfield Park Doorways to Promenade: A member of the public had asked if it

	<p>was possible to reinstate the gates on the two doorways from the main park area. This was to prevent children and dogs from rushing through. The previous gates had been very heavy metal and were an access barrier to some users. Esther Hughes, Chair of Friends of Winterfield, did not think that gates were a feasible solution and suggested a possible barrier prior to the doorway, to create a speed break. This could be metal barriers, or more appropriately a natural barrier. Catherine A was to liaise with Esther and ELC Landscape to discuss possibilities. (Ongoing CA)</p>
10.04	<p>Woodland Management Plan: A community meeting was held by Dunbar Community Woodland Group on Friday 1st May, at Hallhill Sports Centre, to discuss the woodland management plan for all of Lochend woods (funded by DCC). Jacquie B had attended. (Item closed)</p>
10.05	<p>Dunbar Railway Station Access: A consultation was to be held at Bleachingfield Centre regarding Dunbar Station North Access. (Item closed)</p>
10.06	<p>Book Barn, Lauderdale Park: It was agreed that the book barn would become the property of "Wishing Tree by the Sea" and was no longer any responsibility of DCC. (Closed)</p>
11.00	<p>Date of next meeting: Proposed to be Monday, 15th June 2026.</p>