

Community Council Ordinary Meeting (Open)

MINUTES

Monday 15th December 2025

6.30 p.m. Council Chambers, Town House, Dunbar

ITEM	
1.00	WELCOME AND INTRODUCTIONS (if applicable)
Present	DCC: Kirsten Harper (Chair), Stuart Cameron (Vice-Chair), Ree Rolph, Bev Anderson, Bea Taylor, Jacquie Bell, Catherine Acton ELC: Lynne Jardine, Donna Collins. Press: Cameron Ritchie Public Observer: Simon Bell, Jo Waddell (DTA), two others.
Apologies	Hannah Renton (Treasurer), Gayle Bell, Alex Coull, John Robertson, Annouska Wood (BeGreen)
2.00	DECLARATIONS OF INTEREST
2.01	Call for Councillors declaring an interest in matters to be discussed: None declared at this point.
3.00	MINUTES OF LAST MEETING – 17th November, 2025
3.01	Amendments 4.01, 6: Safer Routes to School. Jacquie B asked that the following addition be made: “Taylor Wimpey had agreed in writing to pay £232,044 towards a crossing of the railway although the route had not been identified as a planning condition for Hallhill North.” “JB had agreed to circulate the Atkins Feasibility Study from 2011 regarding various options for a crossing. At Planning Committee in 2021, members had not agreed to a motion from Cllr Findlay to obtain an updated costing.”
3.02	Adoption - <ul style="list-style-type: none"> ● Proposed - Stuart C ● Seconded - Ree R
3.03	Matters Arising From Minutes (not covered by agenda) Safer Routes to School – JB had circulated the Atkins Feasibility Study on routes to cross the railway from Hallhill North. (see 3.01, above)
4.00	Additional Agenda Item Resignation: It was noted with regret that Laura Smith was unable to continue as a member of DCC and had resigned her position as Secretary and member. Laura was agreed to have been an enthusiastic and cheerful member, and it

	<p>was unanimously agreed to send Laura our best wishes in writing, in addition to the Chair's sentiments, already sent.</p> <p>Secretary Position: Catherine Acton was the sole nominee for Secretary, proposed by Ree R, seconded by Stuart C and duly elected.</p>
5.00	ELC COUNCILLOR REPORTS
5.01	<p>Cllr Norman Hampshire – In Norman's absence these items will be carried forward to January 2026 meeting</p> <p>1. Action Update and Matters Arising</p> <ul style="list-style-type: none"> ● Asset Review – Town House (see comments under item 10.02) ● Safer Routes to School ● Local Bus Service 130 <p>2. Report</p>
5.02	<p>Cllr Lynn Jardine – Cllr Jardine had not received a copy of the November minute, but was able to update on the following items:</p> <p>1. Action Update and Matters Arising (carried forward from November)</p> <p>a) <u>Water Quality Notification Process</u> – LJ to have raised with Policy and Performance Committee - This has been raised with the relevant department, however no update was provided. Cllr Jardine will follow up on this: Ongoing</p> <p>b) <u>Seagull nuisance at Ashfield and area</u> (as per letter from member of the public) - Cllr Jardine felt this item had previously been addressed with DCC, but reiterated that all concerns regarding seagull nuisance should be reported to ELC, Environmental Protection Team: Closed</p> <p>2. Report – No further item to report.</p>
5.03	<p>Cllr Donna Collins -</p> <p>1. Action Update and Matters Arising</p> <p>a) Hospital Road – closure and signage. The situation recorded in last month's minutes (17th November 2026, 4.03, 1) regarding traffic use and signage on Hospital Road is ongoing. Cllr Collins has raised, and will raise this again with the developer whose responsibility this is.</p> <p>2. Report – No further item to report.</p>
5.04	<p>Questions/Concerns to Councillors None raised.</p>
6.00	<p>TREASURER'S REPORT – <i>Circulated in advance.</i></p> <p>Status of signatories: While all office bearers have been added, the bank has failed to send out the authentication cards required for accessing the bank account. Everyone concerned has contacted the bank to order these and hopefully, within the next week, all office bearers should have access. The change of secretary will mean that we may continue to require an assist from Alasdair meantime.</p>

	<p>not cover transport costs. But they have been asked to submit a new application for tents and equipment that would benefit the whole Guide and Rangers community.</p> <ul style="list-style-type: none"> • Other – Advice on alternative funding streams has been given to an individual application as the LPF is not applicable. <p>Community Benefit Fund Applications</p> <ul style="list-style-type: none"> • Dunbar Christmas Lights – granted, with the proviso that the lights team give consideration to an alternative to the canopy should further damage occur in the future <p><i>(Note: Funding requests from Community Benefit Fund are to be discussed in private session following conclusion of Ordinary Meeting OR, at the discretion of the Chair, at a separately convened meeting)</i></p>
7.00	<p>POLICE REPORT- <i>Circulated in advance.</i></p> <p>PC Diane Bath has taken the position of Dunbar Community Officer on a temporary basis. She identified the priority for the coming festive season as a drink and drugs initiative particularly aimed at drivers. Vehicles can be stopped at random for driver checks.</p> <p>The next meeting will be held on Thursday 12th February, 2026.</p>
7.01	<p><u>Comments/Questions for CAPP</u></p> <p>The CAPP meeting was held on Thursday 11th December, 2025. Stuart raised the issues mentioned at DCC November meeting:</p> <ul style="list-style-type: none"> • Bike thefts reports are down, particularly in the railway station area. One bicycle had been retrieved and returned to the owner. • Hallhill – driving on pavements. Police patrols had not led to any sightings of this, but officers will remain aware. Norman H expressed the opinion that the car park at Hallhill was sufficient. This was countered with examples, however Norman felt this and other issues, such as double parking and parking in passing places could be solved by the proposed traffic management changes. Catherine A disagreed and suggested that a resolution could be found currently. • Outstanding issues from previous meetings were addressed – see Appendix, item 1), 2) a), b).
8.00	<p>PLANNING AND LICENSING</p> <p>(For member interest – East Lothian Council Planning portal: https://pa.eastlothian.gov.uk/online-applications/weeklyListResults.do?action=firstPage)</p> <p>1) Re-powering of Crystal Rig 1 (ECU00005089/25/00005/SGC) - Waiting on ELC to prepare report to submit to ECU which may be called in to Committee prior to submission. Cris Thacker, Communications at Fred Olsen's offer to talk to DCC on 19th January was accepted. JB will advise him and invite East Lammermuir and West Barns CC members.</p> <p>2) Eastern Link Park and Ride (25/00947/P) - To be determined by ELC.</p> <p>3) Unauthorised development near Pikeman Crescent – no planning application yet.</p> <p>4) Drainage outlet at Broxmouth (25/01174/P) - DCC views submitted by JB.</p>

	<p>Awaiting determination by ELC.</p> <p>5) Alteration to High Street Buildings (25/01230/P and 25/01231/LBC) - Information had been circulated and views submitted by JB. Determination awaited by ELC.</p> <p>6) Data Centre Proposal at West Barns Mains (25/00008/SCR) - JB had circulated initial information about this proposal from Thistle Sands Data Ltd (Ken Ross). ELC have advised that it needs an Environmental Impact Assessment.</p> <p>7) Data Centre Application at Oxwellmains – JB had circulated initial information from Andrew Turner on behalf of Valencia and Carbon3.ai. An application has been submitted but it is awaiting validation by ELC.</p> <p>8) The Space (previously 25/00003/PAN) - Application for a multi-purpose community facility has been submitted and is awaiting validation by ELC.</p>
9.00	MATTERS ARISING - Agenda
9.01	<p>Parking Charges – A lot of effort had been put into encouraging public support to express rejection of the parking management proposal, including distribution of postcards and badges. Amendments to the proposals had been announced by ELC on Tuesday 2nd December, but rejected by DCC and Dunbar Trades Association. Kirsten H delivered a strong message on behalf of Dunbar at the public meeting held in Knox Academy, Haddington on Thursday 4th December. On 9/12/2025, ELC councillors voted in favour of an amended proposal to progress the changes.</p> <p>“The council will now progress to the next stage of the traffic regulation which will involve detailed design and provide the public with an additional opportunity to raise representations. Following this, further reports will be brought back to a council meeting. Associated planning permission will also be sought where required.”</p> <p>https://www.eastlothian.gov.uk/news/article/14663/parking_management_proposals_move_to_next_stage_after_consideration_by_councillors</p> <p>DCC will meet with DTA in January 2026 to discuss next steps.</p>
9.02	<p>Visitor Levy – Carried forward to next meeting. It was noted that the Federation of Small Businesses questions whether this will benefit small businesses or be merged into bigger projects.</p>
9.03	<p>Tribute to Dan Cairney, past Chair – A photo of Dan had been provided. Catherine A will proceed with organising a frame etc.</p>
10.00	DCC PROJECTS UPDATE
10.01	<p>Dunbar Christmas Lights – the Switch-on (23/11/2025) was a success, in spite of less than ideal weather. The results of the effort of the lights team cannot be over estimated and the town looks bright and festive once again.</p>
	DCC + COMMUNITY PROJECTS/GROUPS – UPDATE
10.02	<p>ELC Placemaking Consultation – Future use of Dunbar Town House (RR) With the help of ELC Museums, Ree is to be provided with a list of groups and organisations who use the Town House in order to gather views and opinions on the ELC Asset Review.</p>
10.03	<p>Viridor Update – No new update until next meeting in January</p>
10.04	<p>Hallhill Update – the proposed date for the rescheduled AGM is understood to</p>

	be Thursday 18 th December.
10.05	Tarmac update – Jacquie B has circulated the notes from the meeting she attended on 10 th December.
10.06	Queen’s Road Wall – There is concern that without a full schedule of continuous work there is a risk of collapse. Financial responsibility may be in dispute, which will complicate the situation. T Reid, ELC, is aware.
10.07	Good Neighbour Gang – A quote for training for volunteers has been received. More details are required, and other quotes for comparison. Stuart C will liaise with Pam Shields.
The following project updates will be carried forward to the next meeting	
10.08	Town Centre Sub Committee
10.09	Scotland’s Town Partnership
11.00	AOB a) Belhaven Bay Water Quality – JB had circulated a report from a meeting on December 3 rd that had been arranged by Emma Tomlinson of West Barns CC with reps from different groups with an interest in water quality issues in the Firth of Forth and its tributary water courses. b) Lauderdale Park Trees – A number of residents have noted concerns about the severe pruning of the trees. JB had contacted ELC for information.
12.00	NEXT MEETING Proposed to be 19th January, 2026

APPENDIX (See Police Report 7.01, above)

Dunbar Community Council – October 2024-October 2025: Outstanding Items to be Addressed or Closed – Update 11/12/2025

1) Minutes of 21st October, 2024

CAPP: 5.02 Youth Network Group

*PSh reported on progress with the emerging **Youth Network Group** that was initiated by PSh for DCC with LJ. PSh was aware that youth ASB has been an issue in Dunbar for years with no obvious sense that things were improving. The group are initially going to compile a map of all the support groups and organisation involved in youth work in Dunbar.*

This group has not progressed. Item Closed
(LJ is happy to help restart this DCC initiative if needed.)

2) Minutes of 18th November, 2024

a) *Cllr Jardine: 3.02: b. **ASB Working Group** (update per PSh)*

The group has met to scope their task and will meet again in early December to begin a process of collation of agencies working with young people in Dunbar. ASB matters will continue to be discussed at CAPP meetings.

b) Minutes of 16th December, 2024

*Cllr Jardine: 3.02: b. **ASB Working Group***

LJ met with the group and it has begun the process of collation of agencies working with young people in Dunbar. ASB matters will continue to be discussed at CAPP

meetings.

There is no further information on the ASB Working Group since this date. SC has built up relationships within DGS and is addressing issues through CAPP.

Item closed.

3) Minutes of 20th January 2025

Treasurer's Report: 5.05: **DCC Vision Review** + Community Benefit Grants.

When Dunbar Community Council first received funding from **Community Windpower Energy for Community Benefit Grants** in 2021, we wrote a vision paper which was intended to direct funding to projects that were close to the community's heart. All Community Councillors have now been asked to review this paper to ensure that ambitions expressed therein remain relevant.

Awareness for current members – DCC Vision Review is in the Google Drive, dated March 2025.

4) Minutes of 21st April 2025

a) 2.04 Matters Arising: 9.05 **Bayswell Road Phone Box**. A local resident has approached DCC expressing interest in using the phone box as a 'history story' box. PS will continue to engage with the project to support next steps with BT.

Remains outstanding.

b) 3.02 Cllr Lyn Jardine: i. Action Update

a. **John Muir Way/Winterfield Effluent Leak**

Still not resolved. MJ confirmed that effluent was still visible along the edge of the footpath. LJ to pursue with ELC officers.

No further report – Item closed