



Dunbar Community Council Open Meeting

Dunbar Town House

16th December 2024

MINUTES

Ref	Item	Action																																																
1.00	SEDERUNT																																																	
1.01	<p>Present</p> <table border="0"> <tr> <td>Pippa Swan</td> <td>DCC Chair</td> <td>PS</td> <td>Alasdair Swan</td> <td>DCC Treasurer</td> <td>AS</td> </tr> <tr> <td>Rena Keller</td> <td>DCC Member</td> <td>RK</td> <td>Mark James</td> <td>DCC Member</td> <td>MJ</td> </tr> <tr> <td>Stuart Cameron</td> <td>DCC Member</td> <td>SC</td> <td>Jacquie Bell</td> <td>DCC Member</td> <td>JB</td> </tr> <tr> <td>Lyn Jardine</td> <td>ELC Councillor</td> <td>LJ</td> <td>Donna Collins</td> <td>ELC Councillor</td> <td>DC</td> </tr> </table> <p><u>Observers</u></p> <table border="0"> <tr> <td>Jean Urquhart</td> <td>Public</td> <td></td> <td>Gavin Wilson</td> <td>Public</td> <td></td> </tr> <tr> <td>Douglas Urquhart</td> <td>Public</td> <td></td> <td>Paul McDonagh</td> <td>Public</td> <td></td> </tr> <tr> <td>Neil Houston</td> <td>DCC Nominee</td> <td>NHo</td> <td></td> <td></td> <td></td> </tr> </table> <p><u>Press</u></p> <table border="0"> <tr> <td>Cameron Ritchie</td> <td>EL Courier</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Pippa Swan	DCC Chair	PS	Alasdair Swan	DCC Treasurer	AS	Rena Keller	DCC Member	RK	Mark James	DCC Member	MJ	Stuart Cameron	DCC Member	SC	Jacquie Bell	DCC Member	JB	Lyn Jardine	ELC Councillor	LJ	Donna Collins	ELC Councillor	DC	Jean Urquhart	Public		Gavin Wilson	Public		Douglas Urquhart	Public		Paul McDonagh	Public		Neil Houston	DCC Nominee	NHo				Cameron Ritchie	EL Courier					
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1.03	<p>Notice of Resignation of DCC Members – Sanchita Patjoshi and Kevin Searle</p> <p>DCC members had been notified during the past month of the resignation of both Sanchita Patjoshi and Kevin Searle, due to pressure of work. PS had spoken personally to both and thanked them sincerely for all that they had done whilst members. Sanchita had been the lynchpin of Civic Week and Kevin had contributed on many fronts as a construction/buildings professional.</p>																																																	
1.04	<p>Community Councillor Elect – Neil Houston</p> <p>Following notice of the resignation of SP and KS, DCC was approached by Neil Houston who wished to be considered as a DCC member. PS had met with Neil and his proposer, RK, and explained the role and responsibilities of being a councillor. Neil submitted his nomination paper which was shared with DCC members in advance of the meeting.</p> <p>NHo was given an opportunity to address members. He explained that his career was one in education and music where he has held senior positions over many years. Now semi-retired, NHo expressed an interest in working with DCC to build stronger links with young people in Dunbar, with the ambition of ensuring that DCC supports and enables projects that improve their experience of living in Dunbar.</p> <p>After conversation, Neil was welcomed unanimously to the Community Council. He will take up his post from January 1, 2025.</p>																																																	

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1.05	Councillors' Declarations of Interest Nil	
2.00	MINUTES OF MEETINGS – 18th November 2024	
2.01	Amendments to Minutes of AGM 2.02 <u>Adoption of Minutes</u> – Adopted/seconded by RK/SC 3.02 <u>Belhaven Hospital</u> – add para at end of item <i>SD have registered with NHS that they are putting together a Community Asset Transfer request. This has been acknowledged by NHS officers. JB expressed concern that the Request should be given time to proceed, given the experience at The Abbey and Herdmanflat where local views were ignored. AS pointed out that the ownership of these properties did not lie with NHS and, in addition, SD had actually submitted their notice of intent to make an application for Asset Transfer. This had not happened at North Berwick or Haddington.</i> 3.03 (per JB) DC Report – <u>Taylor Wimpey Traffic at Hallhill North</u> . Add note: <i>TW will be permitted to use Yosemite Park for roof packs, cranes and vehicles over 16.5m, which is at odds with what residents were told in 2022.</i>	
2.02	Adoption of Minutes of AGM – Proposed:AS Seconded:SC The Minutes of the AGM were adopted subject to the above amendments	
2.03	DCC Action Review With the exception of the undernoted, all DCC action items have been attended to: Nil	
2.04	Matters arising - not dealt with under full agenda items. Nil	
3.00	ELC COUNCILLORS' REPORTS	
3.01	Cllr Norman Hampshire – not in attendance i. Action Update ii. Report	
3.02	Cllr Lyn Jardine i. Action Update a. <u>Vision for Belhaven</u> Further to a meeting with NHS Lothian on 11 th November (minuted at last month's meeting) a follow up service meeting will be held early in the new year. LJ is taking a lead on this and will chase. LJ Sustaining Dunbar have been awarded Stage 1 funding to enable them to appoint professionals to assist with land valuations and a business plan for the Community Asset Transfer of the Belhaven Garden site at the hospital, and application to the Scottish Land Fund. Further to the Local Place Plan (LPP) work, SD have now written to ELC to request that the current site designation for housing development for the orchard area under the Local Development Plan be changed for LDP2. DCC wrote to request this in June 2024 in accordance with ELC deadlines for LPP submissions. LJ will continue to keep pressure on NHS Lothian in respect of the Asset Transfer process. LJ b. <u>ASB Working Group</u> LJ met with the group and it has begun the process of collation of agencies working with young people in Dunbar. ASB matters will continue to be discussed at CAPP meetings.	
3.03	Cllr Donna Collins	

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	<p><i>meetings, which are attended by Chairs of the four CCs in the Ward, or their nominated representatives. Members Stuart Cameron and/or Pam Shields attend for DCC.</i></p> <p>The report was not available for circulation with the agenda but was tabled at the meeting.</p> <p>Report items of note:</p> <ul style="list-style-type: none"> • Youth ASB remains the priority for the next two months however the area has changed to the High Street following several reports of youths drinking and climbing on scaffolding at the rear of a derelict building. Local officers have been made aware and regular patrols will be carried out. • Officers will be carrying out road traffic stops leading up to and during the Christmas period to prevent and detect any drink driving offences. <p>Members of the public should use the 101 number to report ASB or make use of the Police Scotland on line reporting form - https://www.scotland.police.uk/secureforms/c3/</p> <p>There were no comments from members.</p>											
4.02	<p>CAPP (Community and Police Partnership) The CAPP meeting of 12th December, 2024 agreed the following priorities:</p> <ol style="list-style-type: none"> 1. Youth ASB – High St, Dunbar 2. Festive Drink/Drive campaign <p>The next CAPP meeting will be held in February. SC/PSH to attend for DCC. Members with issues to raise to contact SC/PSH in advance.</p>											
5.00	TREASURER'S REPORT – <i>circulated to members in advance of meeting</i>											
5.01	<p>Finance Report – November 2024</p> <p>General Account:</p> <ul style="list-style-type: none"> • The bank statement balance at the month end was £148,965.59 • The restricted funds held within the General account at the end of the month were - <table style="margin-left: 40px; border-collapse: collapse;"> <tr> <td style="padding-right: 20px;">Community Windpower Fund</td> <td style="text-align: right;">£ 142,444.53</td> </tr> <tr> <td>Access for All Fund</td> <td style="text-align: right;">£759.00</td> </tr> <tr> <td>Local Priorities Fund</td> <td style="text-align: right; border-bottom: 1px solid black;">£ 6,441.78</td> </tr> <tr> <td>TOTAL RESTRICTED FUNDS</td> <td style="text-align: right; border-bottom: 3px double black;">£149,645.31</td> </tr> </table> • The unrestricted funds held within the General account <u>were, at the month end–</u> <table style="margin-left: 40px; border-collapse: collapse;"> <tr> <td>TOTAL UNRESTRICTED FUNDS</td> <td style="text-align: right; border-bottom: 3px double black;">£ (679.72)</td> </tr> </table> <p style="margin-left: 40px;">TOTAL FUNDS £160551.87</p> <ul style="list-style-type: none"> • At the end of month, there was a VAT repayment due of £4,089 which will replenish the General Fund, after the appropriate VAT element has been paid across to the Christmas Lights Fund • Grants were paid out of the Community Fund in October for: <ul style="list-style-type: none"> ○ The Grammar School's Barista project - £5,605.07 (after generous donations of £2,000 each were received from East Oakwood Developments and Hallhill Developments). ○ Sustaining Dunbar's Bike Hub - £1,260 ○ Dunbar Amateur Swim Club's Lifeguard and coaching training - £1,500 • Grants were paid out of the Local Priority Fund for: <ul style="list-style-type: none"> ○ Tyne & Esk Writers' Group - £286 ○ DGSA Xmas Fair - £500 ○ 1st Dunbar Rangers - £450 	Community Windpower Fund	£ 142,444.53	Access for All Fund	£759.00	Local Priorities Fund	£ 6,441.78	TOTAL RESTRICTED FUNDS	£149,645.31	TOTAL UNRESTRICTED FUNDS	£ (679.72)	
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	<p>Christmas Lights Account:</p> <ul style="list-style-type: none"> The bank balance at the month end stood at £ 16,627.69 Expenditure in the month included £1,073 for the Switch-on Event and £1,459 for repairs. The Switch-on was a great success. Income exceeded expenditure with £3,300 raised through generous fundraising and donations from the community. <p>Civic Week Account:</p> <ul style="list-style-type: none"> The bank balance at the month end was £ 7,679.22 There was no change in the month <p>Dunbar against Litter Account:</p> <ul style="list-style-type: none"> The bank balance at the month end was £ 3,875.36 There was no change in the month 																																																																																																													
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6.01	<p>ATM + Signage at Premier Supermarket, High St Members noted the application but did not wish to raise any issues.</p> <p>24/01311/P – Alterations and change of use of a former Veterinary Surgery (Class 1A) to Cafe (Class 3) and associated works This application was discussed in some detail and members were grateful to SC who was able to provide clarification on some of the detail.</p>																																																																																																													

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	<p>It was agreed that DCC would write to express their general support for new business initiatives in the town centre but to ask that practical issues were addressed by ELC Officers to ensure that:</p> <ol style="list-style-type: none"> Bin/waste management did not cause obstruction to the footpath at West Port at any time. The mechanical extract and new flue arrangement will be such that it will not create noise or nuisance to neighbours in adjacent properties at the rear. 	PS
7.00	LICENSING MATTERS	
7.01	Nil to note	
8.00	DCC PROJECT UPDATE	
8.01	<p>Civic Week RK has been able to meet briefly with Sanchita Patjoshi but has still not received the files. AS will chase this.</p>	AS
8.02	<p>Christmas Lights Dunbar Christmas Lights Switch took place on Sunday 24th November and was a great success. This year's display has attracted a great deal of positive comment. Graham Adams and his volunteer team were warmly thanked for all their hard work throughout the year.</p>	
9.00	DCC + COMMUNITY PROJECTS/GROUPS - UPDATE	
9.01	<p>Dunbar and East Linton Area Partnership (DELAP) - Roads Update As noted last month, AS has now shared a roads 'wish list' with ELC in the anticipation that some works will be prioritised in the coming year. This was compiled from suggestions made by members and by representatives from the four community councils represented on Dunbar and E Linton Area partnership. Works included dropped kerbs, safe crossings, widened pavements, etc, all of which would make a significant difference to the residents in the places where this work might take place.</p>	
9.02	<p>Dunbar and East Linton Area Partnership (DELAP) – Local Directory Jo Waddell of Dunbar Trades Association is promoting the development of a local directory which will detail all local groups and organisations. It is hoped that this will be funded by local advertising and be published annually, with a spring 2025 launch date.</p>	
9.03	<p>Dunbar Town Centre Action Group – to note The Action Group have been invited to speak at our January Open Meeting – 20th January 2025. They will bring us up to date on the findings of their drop in session in November and progress on the formation of the new Town Centre Residents' TRA.</p>	
10.00	OPEN CONSULTATIONS – to note	
10.01	<p>ELC CONSULTATION HUB – lists all currently open consultations in East Lothian. To note: Nil</p>	
11.00	AOB	
11.01	<p>Sustaining Dunbar – Community Heat Team SD will be launching home energy project early in 2025. Home owners will be encouraged to make use of SD's new heat detecting equipment to better understand how and where heat is being lost from their homes. This will help to target solutions that will make a difference. MJ will communicate with Be Green, who have offered a similar service.</p>	
12.00	NEXT MEETINGS	
12.01	<p>DCC Informal Meeting Members will meet informally in closed session on 6th January 2025. Location to be advised</p>	
12.02	<p>DCC Open Meeting – Monday 20th January 2025 7pm Town House</p>	