



## Dunbar Community Council Meeting

Dunbar Town House

18<sup>th</sup> September 2023

### MINUTES

Ref	Item	Action																																																							
<b>1.00</b>	<b>SEDERUNT</b>																																																								
1.01	<p><u>Present</u></p> <table border="0"> <tr> <td>Pippa Swan</td> <td>Chair</td> <td>PS</td> <td></td> <td></td> </tr> <tr> <td>Alasdair Swan</td> <td>Treasurer</td> <td>AS</td> <td>Gill Wilson</td> <td>GW</td> </tr> <tr> <td>Stephen Bunyan</td> <td></td> <td>SB</td> <td>Pam Shields</td> <td>PSH</td> </tr> <tr> <td>Jacquie Bell</td> <td></td> <td>JB</td> <td>Mark James</td> <td>MJ</td> </tr> <tr> <td>Norman Hampshire</td> <td>ELC Councillor</td> <td>NH</td> <td></td> <td></td> </tr> <tr> <td>Lyn Jardine</td> <td>ELC Councillor</td> <td>LJ</td> <td></td> <td></td> </tr> <tr> <td>Donna Collins</td> <td>ELC Councillor</td> <td>DC</td> <td></td> <td></td> </tr> </table> <p><u>Observers/Guests</u></p> <table border="0"> <tr> <td>Peter McDonagh</td> <td></td> <td></td> <td>Mike Shaw</td> <td></td> </tr> <tr> <td>Douglas Urquhart</td> <td></td> <td></td> <td>Jean Urquhart</td> <td></td> </tr> <tr> <td>Stuart Cameron</td> <td></td> <td></td> <td></td> <td></td> </tr> </table> <p><u>Press</u></p> <table border="0"> <tr> <td>Cameron Ritchie</td> <td>EL Courier</td> <td></td> <td></td> <td></td> </tr> </table>	Pippa Swan	Chair	PS			Alasdair Swan	Treasurer	AS	Gill Wilson	GW	Stephen Bunyan		SB	Pam Shields	PSH	Jacquie Bell		JB	Mark James	MJ	Norman Hampshire	ELC Councillor	NH			Lyn Jardine	ELC Councillor	LJ			Donna Collins	ELC Councillor	DC			Peter McDonagh			Mike Shaw		Douglas Urquhart			Jean Urquhart		Stuart Cameron					Cameron Ritchie	EL Courier				
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1.03	<p><u>Councillors' Declarations of Interest</u></p> <p>JB – Planning</p>																																																								
<b>2.00</b>	<b>PRESENTATION</b>																																																								
2.01	<p><u>East Lothian Health and Social Care Partnership</u></p> <p>Representatives of ELHSCP were to have presented their plans for public consultation on the future plans for the <b>provision of services for older people</b> in the community, but they did not attend.</p> <p>For information on the consultation, please follow the link...</p> <p><a href="https://eastlothianconsultations.co.uk/communications/services-for-older-people/">https://eastlothianconsultations.co.uk/communications/services-for-older-people/</a></p>																																																								
<b>3.00</b>	<b>MINUTES OF MEETING – 21 August 2023</b>																																																								
3.01	<p><u>Amendments</u></p> <p>2.01 – TheSpace – <i>amend 'rink' to 'park'</i></p> <p>4.04 iii - Short Term Lets - <i>include note of concerns expressed by property owner, Louise Glen</i></p>																																																								

3.02	<p><u>Adoption</u>  Subject to these amendments, the motion to adopt was</p> <ul style="list-style-type: none"> <li>▪ Proposed – MJ</li> <li>▪ Seconded – GW</li> </ul> <p>The Minutes were adopted and will be published on DCC website</p>	
3.03	<p><u>Actions Arising</u>  All action items have been attended to.</p>	
3.04	<p><u>Matters arising not covered in agenda</u>  3.04/4.04      Robertson Homes Litter update (KS) required</p>	<b>KS</b>
<b>4.00</b>	<b>ELC COUNCILLORS – REPORTS</b>	
4.01	<p><u>Cllr Norman Hampshire</u></p> <p>i. Action Update</p> <ul style="list-style-type: none"> <li>a. Station Road/One Way System signage –  ELC will provide additional signage and, possibly, road markings to clarify traffic priorities/directions</li> <li>b. Parish Churchyard – Litter and grounds management  ELC are responsible for the management of the churchyard and have now done a full litterpick. The grounds were not found to be unduly untidy but ELC are aware that, being a throughway, litter will accumulate and they will monitor this. Following a brief discussion about how best to use scarce resource to manage the graveyard grounds, it was agreed that DCC will prepare an options paper for discussion with ELC. AS will work with SB and JB on this.</li> <li>c. Domestic Flooding Contact Number Protocol –  NH had misunderstood the discussion at last month’s meeting. DCC requested that ELC have correct information to give to householders who find themselves unable to stop water ingress/flooding from neighbouring properties. Current guidance is to call 999 and ask for the Fire Service. NH to confirm and arrange for this information to be available at the ELC call centre.</li> <li>d. X7 Bus Service Princes St Stop –  NH and LH have both written to East Coast Bus CEO in an endeavour to arrest the change of ‘stop’ at the east end of Princes St. East Coast explained that the move was being made to ease congestion at this part of the street. The impact of the change will be monitored. All elected councillors are aware of impacts on constituents and all will monitor the impact.</li> </ul> <p>ii. Report</p> <ul style="list-style-type: none"> <li>e. ELC Budget- Meeting with SG Ministers  LJ and NH had invited Shona Robison to tour the west of East Lothian so that she could understand the extent to which ELC was supporting the Scottish Government’s ambitions for growth. The massive increase in housing, particularly to the west of the county, had brought with it the need to build new schools and other infrastructure all of which had both a capital and ongoing revenue cost that ELC are currently unable to meet facing, as they are, a £27m deficit. ELC requested a significant increase in the SG grant and the flexibility to be able to design the delivery of services in ways that were effective for East Lothian. Shona Robison appeared to be listening and both LJ and NH were hopeful that the budget settlement due to be notified in December, would offer some relief to the funding pressures that ELC are currently facing.  <i>DCC expressed concerns for local services including the Day Centre where some degree of certainty over funding was essential for forward planning.</i></li> </ul>	<p><b>AS</b></p> <p><b>NH</b></p>

	<p><i>LJ shared the view that services needed to be transformed, concentrating on outputs not inputs</i></p> <p><i>NH confirmed that ELC officers are talking to SG Civil Servants - all are acutely aware of the challenges and are actively seeking solutions.</i></p> <p>f. Skate park/pump track</p> <p>The development of additional sports facilities at Hallhill, in the area colloquially known as the Jampot, has been envisioned for a long time. With the increase in demand from Dunbar Grammar School, additional sports pitches are required and a new football pitch will form part of the development, paid for by ELC. In addition, ELC have grant funding for a dedicated pump track and there are plans, as yet unfunded, to construct a skate park. Changing rooms and a youth café area also envisaged. The area will be supervised and managed by ELC.</p> <p>Plans are still in development phase and will be brought to DCC for comment in the coming months and before a full planning application is made. NH is aware of the sensitive nature of the development and the feelings of some local people who are opposed to the development and its location.</p> <p><i>SB expressed dismay at the repeated public criticism of Hallhill and its ambitions to develop sports facilities in Dunbar. Hallhill is now the only location for school field sports and offers an incredibly important range of sport and leisure facilities to the town.</i></p> <p><i>JB asked why the 'kickabout' pitch at Alexander Gdns had not been constructed. NH to determine.</i></p> <p><i>JB asked about plans for the skatepark at the Tree Scheme. NH confirmed that Adrian Girling of TheSpace is leading plans to see this facility upgraded.</i></p>	<p><b>NH</b></p>
<p>4.02</p>	<p><u>Cllr Lyn Jardine</u></p> <p>LJ reported that, in addition to her co-working with NH on community projects (above) she had been attending to normal constituency work. She asked that PS contact her to see if DCC Changing Places project could be advanced.</p>	<p><b>PS</b></p>
<p>4.03</p>	<p><u>Cllr Donna Collins</u></p> <p>DC reported that she had been attending to normal constituency work, which had included dealing with residents' concerns about the Valencia fire (see below).</p>	
<p>4.04</p>	<p><u>Questions to Councillors:</u></p> <p>i. Dunbar Golf Club Development – 21/00997/PM</p> <p><i>As requested by DCC following ELC approval for this development, will ELC press for mitigating action in respect of: flood protection, drainage, circular walk, accessible play and flexible S75 clause (Spott Road)?</i></p> <p>NH explained the history of the development, with will all DCC councillors are aware. He had tried to persuade ELC officers that housing on the shore would be a flood risk but ELC officers disagreed. He was aware of the lack of support from the community but after years of support from ELC and huge investment by Dunbar Golf Club, planning consent for the minimum number of homes (78) to make the development viable as a tourist benefit, had to be forthcoming.</p> <p><i>DCC confirmed that the presentation made at the most recent planning committee meeting was to answer the 'exam question' i.e did the development meet NPF4 guidelines. By any measure, and as recited by DCC at the meeting, it does not.</i></p> <p><i>It was accepted however, that consent will be granted. The question now was whether ELC can bring any pressure to bear to see some of the negative impacts mitigated. NH said that there was no mechanism for this.</i></p> <p><i>DCC will write to DGC and to Cala.</i></p>	

	<p>NH confirmed that the S75 funding for traffic management at Spott Road will remain as a planning condition but that he would continue to challenge ELC officers who are adamant that traffic lights are the answer to anticipated road congestion. DCC reiterated their fierce opposition to the traffic light proposals.</p> <p>ii. Parking Charges  <i>What are the plans and processes now for car parking charges in Dunbar?</i>  NH stated that proposals to introduce car parking charges will be rolled out throughout East Lothian towns and Dunbar can expect to be the subject of consultation on parking plans in 2025. The views of all stakeholders will be taken into account.</p> <p>iii. Coastal Parking – Campervan/Overnight Parking Review  <i>What are the plans for the promised review of the overnight/campervan parking trial?</i>  NH reported that ELC will carry out an internal review. ELC Rangers had reported a significant reduction in the numbers of ASB incidents on the coast. JB reported the negative impacts of the Shore Road trial including littering, displacement parking and local residents being denied access to the beach during ‘no parking’ hours. DCC reminded NH that he had promised them and residents of Shore Road that all would be involved in the review and that no decision on continuation or adaptation of the scheme would be effected until all was agreed with local residents and DCC. LJ agreed that it was preferable to consult first and act second and believed that officers would be willing to look at the issues. LJ will pursue this promised community inclusion with ELC officers undertaking the review.  PSh asked that any plans take account of growth in demand for campervan parking and this was agreed as an action.</p>	<p>PS</p> <p>LJ</p> <p>LJ</p>
4.05	<p><u>Matters for Councillors:</u></p> <p>i. Fire at Valencia Landfill – <i>update report requested</i>  NH, LJ and DC had all been closely involved with the public during the fire at the Valencia landfill site in w/c 28<sup>th</sup> August 2023.  NH reported that SEPA are the license managers and that they were and are the body responsible for investigating all aspects of the fire. ELC responded to SEPA and were involved in their Emergency Response capacity as lead for all Agency responses and in communicating with the public. As reported by ELC, Public Health Scotland advised ELC that there was no health risk associated with the fire, despite the smoke and smell that lingered for days. Following SEPA’s review of Valencia’s Incident Report will be shared with ELC when it is complete.</p> <p>600-800 tonnes of waste material is sent to this site each day – none of it from East Lothian. ELC recycles 60-70% of material and the remainder is incinerated at the Edinburgh site, closest to the location of most waste generation to the west of the county. The site was due to close in 2021 but will now remain open until 2025.</p> <p>All elected councillors will attend an ‘public’ information session with Valencia hosted by Paul McLennan MSP at Dunbar Town House on 27<sup>th</sup> September. DCC will be represented by Kevin Searle and Sanchita Patjoshi.</p> <p>JB – recorded the fact that complaints had been made by the public in respect of Valencia’s management of the site since they took over from Viridor.  MJ – expressed surprise that the air testing did not show any health risk and felt this should be challenged.</p>	

	<p>NH – confirmed that smell did not equate to toxicity  LJ – quite rightly felt that we all had to learn from this event – agencies, Valencia and the public.  PS – Queried the long term plans for the site given its planned closure in 2025 and this is a matter to be pursued.</p>											
<b>5.00</b>	<b>POLICE REPORT</b>											
5.01	<p>Police Report - <i>circulated to Councillors with agenda, for information.</i></p> <p>Key points to note:</p> <ul style="list-style-type: none"> <li>• 160 calls to police in July with 29 recorded crimes including -</li> <li>• 14 ASB or related offences</li> <li>• 12 theft and/or fraud offences inc 3 housebreaking where thieves have broken into homes to steal keys for high powered vehicles</li> <li>• 8 endorsable motoring offences</li> </ul> <p>Community and Police Partnership (CAPP) priorities agreed at meeting of 10th August:</p> <ol style="list-style-type: none"> <li>1. Youth ASB – Spott Road/Kellie Road/Lochend Road, Dunbar</li> <li>2. Speeding – Edinburgh Road, West Barns.</li> </ol> <p>The next CAPP meeting will be held on 21st September 2023.</p>											
5.02	<p><u>Comments/Matters Arising</u>  Nil</p>											
5.03	<p><u>Matters for CAPP – 21<sup>st</sup> September 2023</u></p> <ul style="list-style-type: none"> <li>• Speeding generally and maintenance of 20mph</li> <li>• Lack of police response to calls regarding speeding</li> <li>• Travellers – carrying out paid garden work then flytipping at Newtonlees</li> </ul>											
<b>6.00</b>	<b>TREASURER’S REPORT</b>											
6.01	<p><u>DCC Finance Report – August 2023 – circulated to Councillors with agenda for information</u></p> <p><b>General Account:</b></p> <p>The bank statement balance at the month end was <b>£131,369.13</b></p> <ul style="list-style-type: none"> <li>• The restricted funds held within the General account at the end of the month were –</li> </ul> <table style="width: 100%; margin-left: 40px;"> <tr> <td style="width: 70%;">Community Windpower Fund</td> <td style="text-align: right;">£117,299.69</td> </tr> <tr> <td>Access for All Fund</td> <td style="text-align: right;">£759.00</td> </tr> <tr> <td>Local Priorities Fund</td> <td style="text-align: right;">£9637.70</td> </tr> <tr> <td><b>TOTAL RESTRICTED FUNDS</b></td> <td style="text-align: right;"><u>£127,696.39</u></td> </tr> </table> <ul style="list-style-type: none"> <li>• The unrestricted funds held within the General account were, at the month end –</li> </ul> <table style="width: 100%; margin-left: 40px;"> <tr> <td style="width: 70%;">Balance in the General Fund</td> <td style="text-align: right;">£3,672.74</td> </tr> </table>	Community Windpower Fund	£117,299.69	Access for All Fund	£759.00	Local Priorities Fund	£9637.70	<b>TOTAL RESTRICTED FUNDS</b>	<u>£127,696.39</u>	Balance in the General Fund	£3,672.74	
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TOTAL UNRESTRICTED FUNDS £3,672.74

**TOTAL FUNDS** **£131,369.13**

**Christmas Lights Account:**

- The bank balance at the month end stood at **£ 13,013.28**
- Donations exceeded expenses in the month

**Civic Week Account:**

- The bank balance at the month end was **£8,985.52**
- The only movement in the month was for the payment to Dunbar Parish

Church for the use of its hall.

**Dunbar against Litter Account:**

- The bank balance at the month end was **£1,403.51**
- Donations received during the month amounted to £87
- Expenses in the month included an insurance premium for the van of £314
- 

Local Priority Grant applications	Amount	Review	Decision
Our Dunbar	£315	May	Awarded
Primary School Parent Council	£297	May	Awarded
First Aid training for volunteers	£575	July	Awarded
Rotary - School laminator	£286	July	Awarded
DTA - pull test for baskets	£683	July	Awarded

**Committed or under review** £2,156

*Local Priorities Fund available* £9,563

**Maximum Budget Total** £11,719

Current year fund £10,200

Brought forward fund £1,519

£11,719

*Local Priorities Fund available* £9,563

Not yet paid £75

Per Finance Report £9,638

6.02 Questions/Matters Arising from Accounts  
Nil

6.03	<u>Local Priorities Fund Applications for Consideration</u> <b>Project</b> Tuesday Coffee Club	<b>Sum requested</b> £250	<b>Grant decision</b> £250	
<b>7.00</b>	<b>PLANNING MATTERS</b>			
7.01	<u>23/01008/P - 2 High Street Belhaven Dunbar EH42 1NP</u> Solar panels in conservation area <i>Representation close date: 29<sup>th</sup> September 2023</i>  DCC supports all projects that address the climate crisis. If a letter of support is required by the applicant, this will be done.			
7.02	<u>23/01033/P – Bank of Scotland Elevation adaptations</u> The adaptations to the elevation are proposed in respect of the closure of the bank. Signage will be removed. JB pointed out that the external ATM would be lost and this was considered by all to be hugely detrimental. LJ will communicate with BoS to see if the ATM can be retained.			<b>LJ</b>
<b>8.00</b>	<b>LICENSING MATTERS</b>			
8.01	<u>Nil</u>			
<b>9.00</b>	<b>DCC PROJECT UPDATE</b>			
9.01	<u>Local Place Plan (LPP)</u> i. August report to DCC <i>PS confirmed that she had written to JB to apologise for stating that JB had no further involvement with the Steering Group. JB remains a member and will be contributing to the event below.</i> ii. Connecting Dunbar Event <i>Sustaining Dunbar will lead the next step in the LPP consultation which will link with their Connecting Paths/Active Travel Project. The consultation is being run on line and there will be a drop in café event to be held Our Lady of the Waves Church Hall between 10am and 3pm on 30<sup>th</sup> September 2023.</i> <a href="https://new.maptionnaire.com/q/3hyk9pvc3rk4">https://new.maptionnaire.com/q/3hyk9pvc3rk4</a>			
<b>10.00</b>	<b>DCC + COMMUNITY PROJECTS/GROUPS - UPDATE</b>			
10.01	<i>Not discussed</i>			
<b>11.00</b>	<b>AOB</b>			
11.01	<u>Proposed DCC Communication Protocol Amendment</u> <i>Consideration to be given to informal, in person, meeting on 1<sup>st</sup> Monday of each month.</i> It was agreed that we would hold informal, closed, meetings on the first Monday of each month as required. Community Room booking to be pursued for this.			<b>PS</b>
<b>12.00</b>	<b>NEXT MEETING</b>			
12.01	<b>AGM + Open Meeting – Monday 16th October 2023</b>			

PS/ AS