



## **DUNBAR COMMUNITY COUNCIL**

ANNUAL ACCOUNTS  
for the year ended  
31 March 2020

Dunbar Community Council  
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for the year ended 31 March 2020

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Dunbar Community Council  
Income and Expenditure Account  
For the year ended 31 March 2020

	<i>Note</i>	2019/20 £	2018/19 £
<b>INCOME</b>			
Grants	5	37571	36900
Donations		5345	10805
Fundraising		1282	5015
Sign sponsors		3458	2417
Hire charges		92	-
		47748	55137
<b>EXPENDITURE</b>			
Accountancy		199	27
Advertising banners		190	-
Awards ceremonies		102	260
Computer costs		-	307
Consumables		20726	10563
Decorations -new		525	-
Donations paid		100	2041
Entertaining		133	-
Equipment expensed		849	556
Equipment hire		6164	9133
Events		2729	4775
First aid		443	770
Fuel		160	403
Grants paid		9947	-
Insurance		387	120
Labour		1575	800
Licences		610	270
Load test		1870	1870
Maintenance & repairs		829	5776
Printing postage and stationery		169	109
Professional fees		408	-
Project costs		3163	9384
Protective clothing		494	-
Publicity		982	1007
Subscriptions		35	35
Travel		65	138
Website support		140	140
Wreath		33	29
		53027	48513
<b>NET INCOME</b>		<b>(5279)</b>	6624

Dunbar Community Council  
Balance Sheet  
As at 31 March 2020

	<i>Note</i>	2019/20 £	2018/19 £
Cash at bank			
Bank of Scotland - Christmas Lights		6,383	10,756
Bank of Scotland - Civic Week		7,408	5,682
Bank of Scotland - General		3,350	2,144
		<u>17,141</u>	<u>18,582</u>
VAT recoverable		880	3,754
Debtors		-	1,214
Creditors		(140)	(390)
Total net assets		<u>17,881</u>	<u>23,160</u>
Funded by -			
Restricted funds -			
War Memorial	7	598	-
Access for All	9	640	-
Covid Fund	10	(494)	-
Local Priorities Fund	11	1,907	1,994
Total restricted funds		<u>2,651</u>	<u>1,994</u>
Designated funds -			
High Street painting and Corn Exchange	4	5,954	7,635
Christmas Lights	4	1,118	7,262
Civic Week	4	7,290	5,848
Total designated funds		<u>14,362</u>	<u>20,745</u>
General fund	4	868	421
Total funds		<u>17,881</u>	<u>23,160</u>

Alasdair Swan  
Treasurer

16 June 2020

Dunbar Community Council  
Notes to the accounts  
For the year ended 31 March 2020

	Christmas Lights £	Corn Exchange High Street £	Civic Week £	General £	Access for All £	War Memorial £	Covid Fund £	Local Priorities £	TOTAL £	Note
<b>1. INCOME FOR THE YEAR</b>										
Grants	4,044	12,500	5,898	1,263	640	3,366	-	9,860	37,571	5
Donations	3,526	-	1,220	399	-	200	-	-	5,345	
Fundraising	-	-	1,282	-	-	-	-	-	1,282	
Sign sponsors	3,458	-	-	-	-	-	-	-	3,458	
Hire charges	-	-	92	-	-	-	-	-	92	
	<b>11,028</b>	<b>12,500</b>	<b>8,492</b>	<b>1,662</b>	<b>640</b>	<b>3,566</b>	<b>0</b>	<b>9,860</b>	<b>47,748</b>	
<b>2. EXPENDITURE FOR THE YEAR</b>										
Accountancy	-	-	-	199	-	-	-	-	199	
Advertising banners	-	-	190	-	-	-	-	-	190	
Awards ceremonies	-	-	-	102	-	-	-	-	102	
Consumables	10,105	10,621	-	-	-	-	-	-	20,726	
Decorations -new	525	-	-	-	-	-	-	-	525	
Donations paid	-	-	100	-	-	-	-	-	100	
Entertaining	31	-	-	-	-	102	-	-	133	
Equipment expensed	591	174	-	84	-	-	-	-	849	
Equipment hire	1,655	1,687	2,822	-	-	-	-	-	6,164	
Events	-	-	2,687	42	-	-	-	-	2,729	
First aid	250	-	193	-	-	-	-	-	443	
Fuel	64	96	-	-	-	-	-	-	160	
Grants paid	-	-	-	-	-	-	-	9,947	9,947	
Insurance	175	-	-	212	-	-	-	-	387	
Labour	-	1,575	-	-	-	-	-	-	1,575	
Licences	610	-	-	-	-	-	-	-	610	
Load test	1,870	-	-	-	-	-	-	-	1,870	
Maintenance & repairs	829	-	-	-	-	-	-	-	829	
Printing postage and stationery	32	-	6	131	-	-	-	-	169	
Professional fees	408	-	-	-	-	-	-	-	408	
Project costs	-	-	-	297	-	2,866	-	-	3,163	
Protective clothing	-	-	-	-	-	-	494	-	494	
Publicity	-	-	982	-	-	-	-	-	982	
Subscriptions	-	-	-	35	-	-	-	-	35	
Travel	27	27	-	11	-	-	-	-	65	
Website support	-	-	70	70	-	-	-	-	140	
Wreath	-	-	-	33	-	-	-	-	33	
	<b>17,172</b>	<b>14,180</b>	<b>7,050</b>	<b>1,216</b>	<b>0</b>	<b>2,968</b>	<b>494</b>	<b>9,947</b>	<b>53,027</b>	
<b>3 NET INCOME/ (EXPENDITURE)</b>	<b>(6,144)</b>	<b>(1,680)</b>	<b>1,442</b>	<b>446</b>	<b>640</b>	<b>598</b>	<b>(494)</b>	<b>(87)</b>	<b>(5,279)</b>	
<b>4. MOVEMENT IN FUNDS</b>										
Funds at 1st April 2019	7,262	7,634	5,848	422	-	-	-	1,994	23,160	
Net Income/(Expenditure)	(6,144)	(1,680)	1,442	446	640	598	(494)	(87)	(5,279)	
Transfers between funds	-	-	-	-	-	-	-	-	0	
Funds at 31st March 2020	1,118	5,954	7,290	868	640	598	(494)	1,907	17,881	
VAT Recoverable	(689)	-	48	(239)	-	-	-	-	(880)	
Debtors	-	-	-	-	-	-	-	-	0	
Creditors	-	-	70	70	-	-	-	-	140	
Transfers into the three bank accounts	5,954	(5,954)	-	2,651	(640)	(598)	494	(1,907)	0	
Bank Balance 31/03/2020	<b>6,383</b>	<b>0</b>	<b>7,408</b>	<b>3,350</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>17,141</b>	
<b>5 GRANTS RECEIVED DURING THE YEAR</b>										
East Lothian Council	400	12,500	1,898	1,263	640	-	-	9,860	26,561	
Dunbar & East Linton Area Partnership	-	-	-	-	-	-	-	-	0	
Local Priorities Fund	2,144	-	2,000	-	-	-	-	-	4,144	
Viridor Credits	-	-	500	-	-	1,616	-	-	2,116	
Community Windpower	-	-	1,500	-	-	-	-	-	1,500	
Tarmac	1,000	-	-	-	-	-	-	-	1,000	
Rotary Club of Dunbar	500	-	-	-	-	500	-	-	1,000	
Greene King	-	-	-	-	-	1,000	-	-	-	
EDF	-	-	-	-	-	250	-	-	250	
	<b>4,044</b>	<b>12,500</b>	<b>5,898</b>	<b>1,263</b>	<b>640</b>	<b>3,366</b>	<b>0</b>	<b>9,860</b>	<b>36,571</b>	

Dunbar Community Council  
Notes to the accounts  
For the year ended 31 March 2020

**6 HIGH STREET PAINTING AND CORN EXCHANGE REFURBISHMENT**

Dunbar Community Council organised and delivered the repainting of the High Street facades during the year. The painting of the West Port was completed in 2019/20

Work on restoring the Corn Exchange to become a wind and watertight base for the Dunbar Christmas Lights has started.  
The Corn Exchange is a Common Good property.

**7 WAR MEMORIAL PROJECT**

The first two stages of the project have been completed successfully.  
Over the two years, the total cost of the project was £24,753.99, and, in addition to those donors named in note 5 above, the War Memorial Trust and East Lothian Council's Civic Pride fund were donors who contributed generously in 2018/19.

**8 SGT PENN'S MEMORIAL**

The memorial was refurbished during the year.

**9 ACCESS FOR ALL**

Work has been commissioned but not yet paid for to determine the feasibility of improving access to Dunbar's public places.

**10 COVID FUND**

At the end of the year, the coronavirus pandemic resulted in Dunbar becoming locked down. Volunteers offered their help, and the Community Council determined that it would provide these volunteers with protective clothing, pending the arrival of funds for this purpose. £5,500 was received into the Covid Fund in early April 2020.

**11 LOCAL PRIORITY GRANTS**

Balance at 1 April 2019	£1,994
ELC grants to Community Council	£9,860
	<u>£11,854</u>
Grants paid -	
Dunbar United Colts	£145
Dunbar Christmas Lights	£2,000
Dunbar Civic Week	£2,000
Hallhill (Dunbar Pipe Band)	£500
Dunbar Archery Club	£500
Dunbar Table Tennis Club	£150
Parish church seeds	£154
Fraser Stewart	£500
Sescot radio	£500
Xmas lights banner	£144
Ridge - Mull boatbuilding	£500
Dunbar Craft Studio	£500
St Anne's Peace Garden	£500
Scottish Battlefields Trust	£500
Contact the elderly	£200
Dunbar Street Art Trail	£175
Ridge Christmas Party	£150
Dunbar Music Festival	£500
Dunbar in Bloom	£284
Recovery event - Gill Last	£45
	<u>£9,947</u>
Balance at 31 March 2020	<u>1,907</u>

Dunbar Community Council  
Independent Examiner's report  
For the year ended 31 March 2020

**Independent Examiner's Report to Dunbar Community Council**

I report on the financial statements for the year ended 31 March 2020 which are set out on pages 3 to 6.

**Respective responsibilities of the Community Council and the examiner**

The Community Council is responsible for the preparation of the accounts.

It is my responsibility to examine the accounts and to state what particular matters have come to my attention.

**Basis of independent examiner's statement**

An examination includes a review of the accounting records kept by the Community Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Community Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect the requirements to keep proper accounting records, and to prepare accounts which accord with the accounting records, have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

P. Ronan FCA  
G. Spratt & Co, Chartered Accountants  
3 Abbeylands  
High Street  
Dunbar  
EH 42 1 EH

16 June 2020